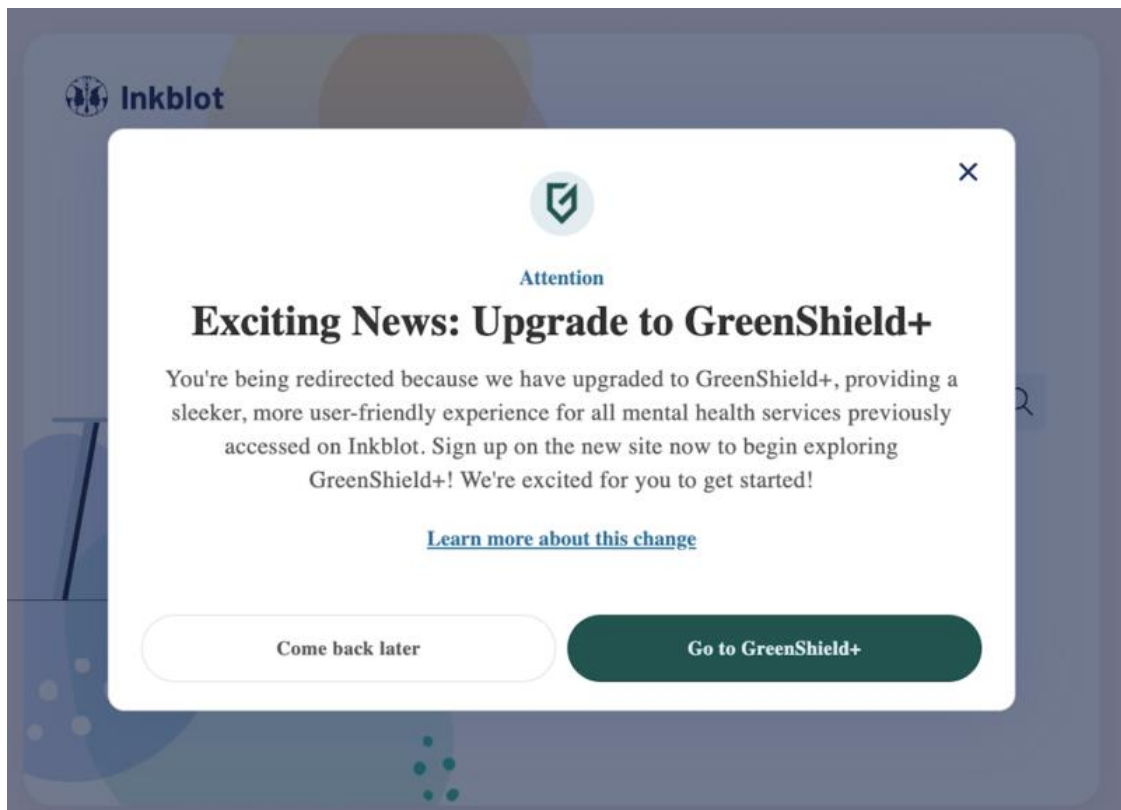# GS+ Sign-up/Registration Scenarios
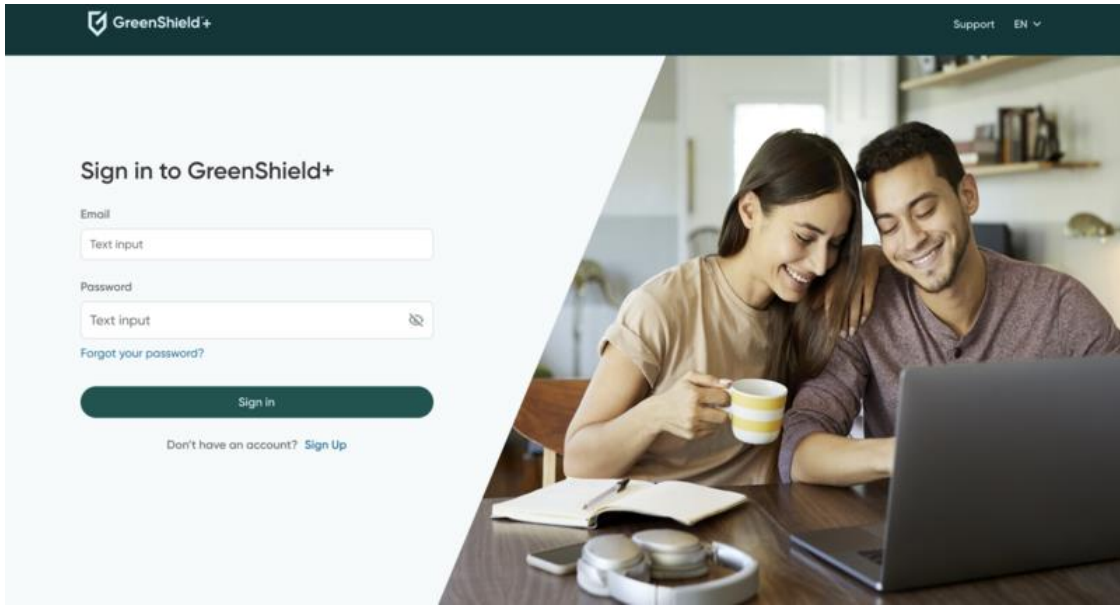
Table of Contents

Connect your previous Inkblot account to your new GreenShield+ account

Use these steps if you have previously matched with a counsellor on Inkblot.
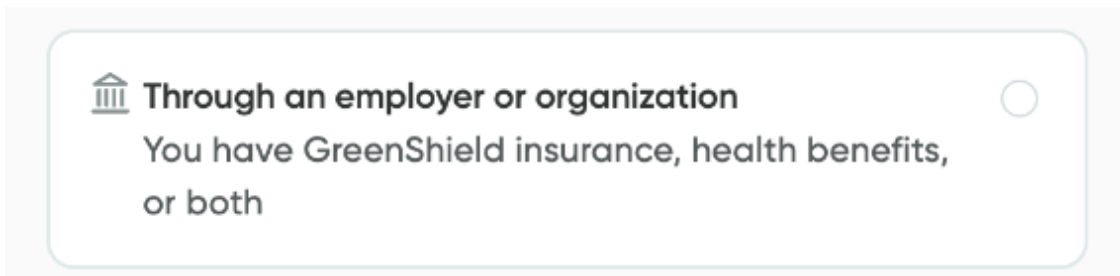
1. Go to your ASEBP Inkblot portal at https://org.inkblottherapy.com/asebp.

2. On the **Exciting News** pop-up, select **Go to GreenShield+.**

3. On the **GreenShield+ sign-in** screen, select **Sign-up**.

4. Select **Through an employer or organization**, then select **Continue**.

5. Select **I have an organization code**, then select **Continue**.

Select your ID Type

Select one of the following

I have a Member ID

(e.g. 123456-00 or ABC123456-00) from a welcome email or benefits card

ⓘ **Where do I find my plan member ID?**

I have an Organization Code

You have an Organization Code from a welcome email or a communication from your employer or organization

I have a Certificate Number

You have a **Certificate Number** from a welcome email or a communication from your employer or organization

Back   Continue

6. Enter the **email address** you used to use to login to Inkblot and select **Continue**. Then enter your email verification code.

Email Verification

Enter Your Email

Enter the email you want associated with your GreenShield+ account.

Email

Enter your email

Back   Continue

Having trouble? Find help in our support centre.

7. On the **We Recognize You** page, select **Register another user**.

We recognize you!

It looks like you have an existing account with us or one of our partners: Inkblot Therapy, Maple, GreenShield Pharmacy, Tranquility, Change4Life.

Sign in to GreenShield+ using your existing email and password to continue.

Back   Sign in   Register Another User

Having trouble? Find help in our Help Centre

8. On the **Congratulations** page, select **Sign in**.

Create a new account

1. Navigate to https://app.greenshieldplus.ca/.
2. Select **Sign up**.

Sign in to GreenShield+

Email Address

Email Address

Password

Password 👁

Forgot your password?

Continue

Don't have an account? **Sign Up**

3. Select **Through an employer or organization**, then select **Continue**.

🏛 Through an employer or organization ○

4. Select **I have an organization code**, then select Continue.

Select your ID Type

Select one of the following

I have a Member ID
(e.g. 123456-00 or ABC123456-00) from a welcome email or benefits card

ⓘ **Where do I find my plan member ID?**

I have an Organization Code
You have an Organization Code from a welcome email or a communication from your employer or organization

I have a Certificate Number
You have a **Certificate Number** from a welcome email or a communication from your employer or organization

Back   Continue

Your organization code typically located in a welcome email or on a communication from your employer or organization.

5. Enter the **email address** that you want to use for your account and select **Continue**.

Enter Your Email

Enter an email you would want to sign in with.

Email

Back   Continue

Having trouble? Find help in our Help Centre

6. Enter the **verification code** that you received at the email you provided and select **Continue**.

Email Verification

Verify Your Email

We've sent a code to demo123@ef7kpqde.mailosaur.net. Please enter the code below.
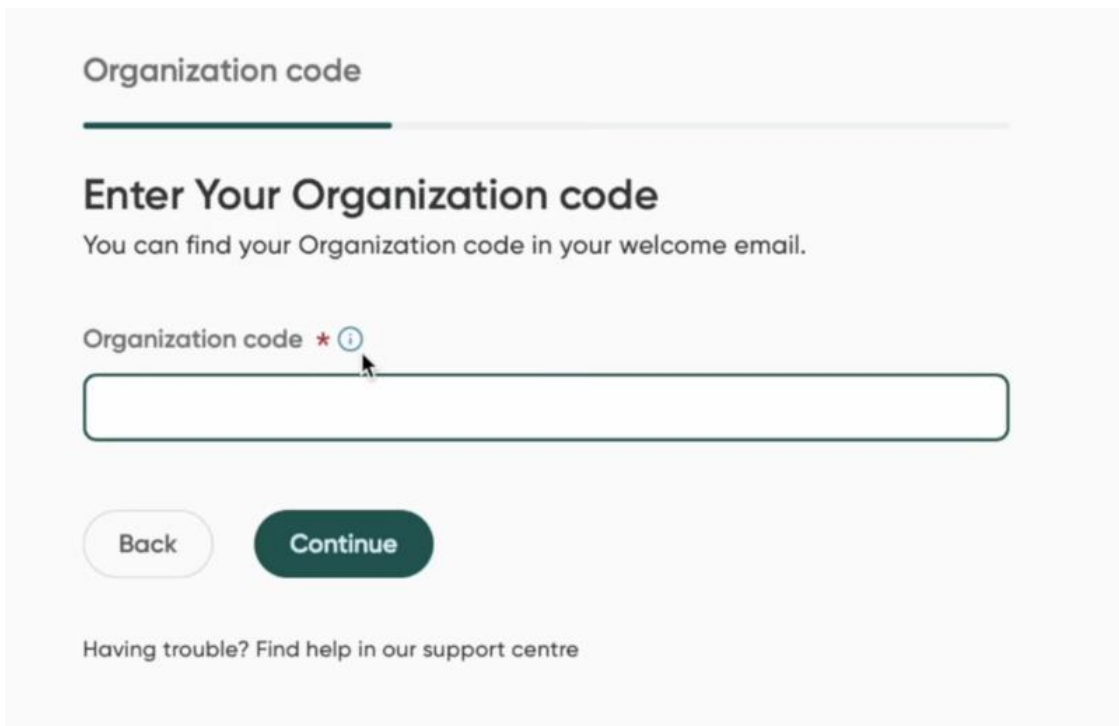
Verification Code

Didn't receive your code? Check your spam folder or   send new code

Back   Continue

Having trouble? Find help in our support centre

7. On the **Organization Code** screen, enter your organization code. Select **Continue**.
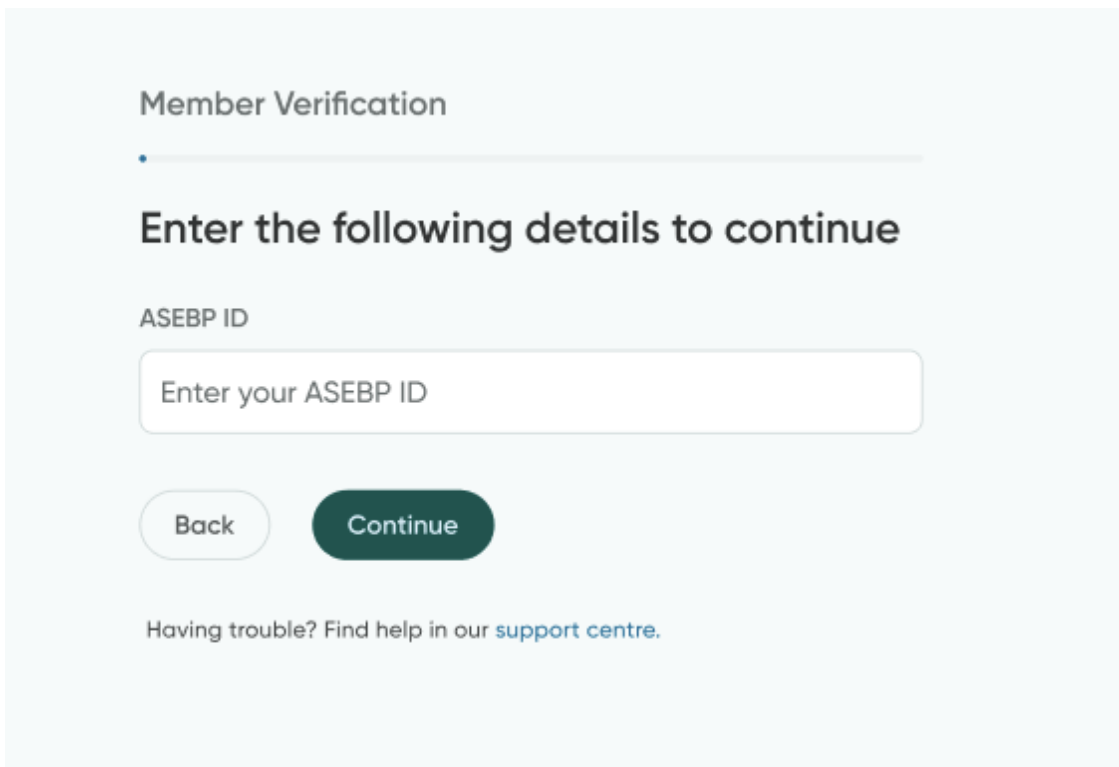
Organization code

Enter Your Organization code

You can find your Organization code in your welcome email.

Organization code ✱ ⓘ

[   ]

Back   Continue

Having trouble? Find help in our support centre

8. On the **Member Verification** screen, enter your information. Select**Continue**.
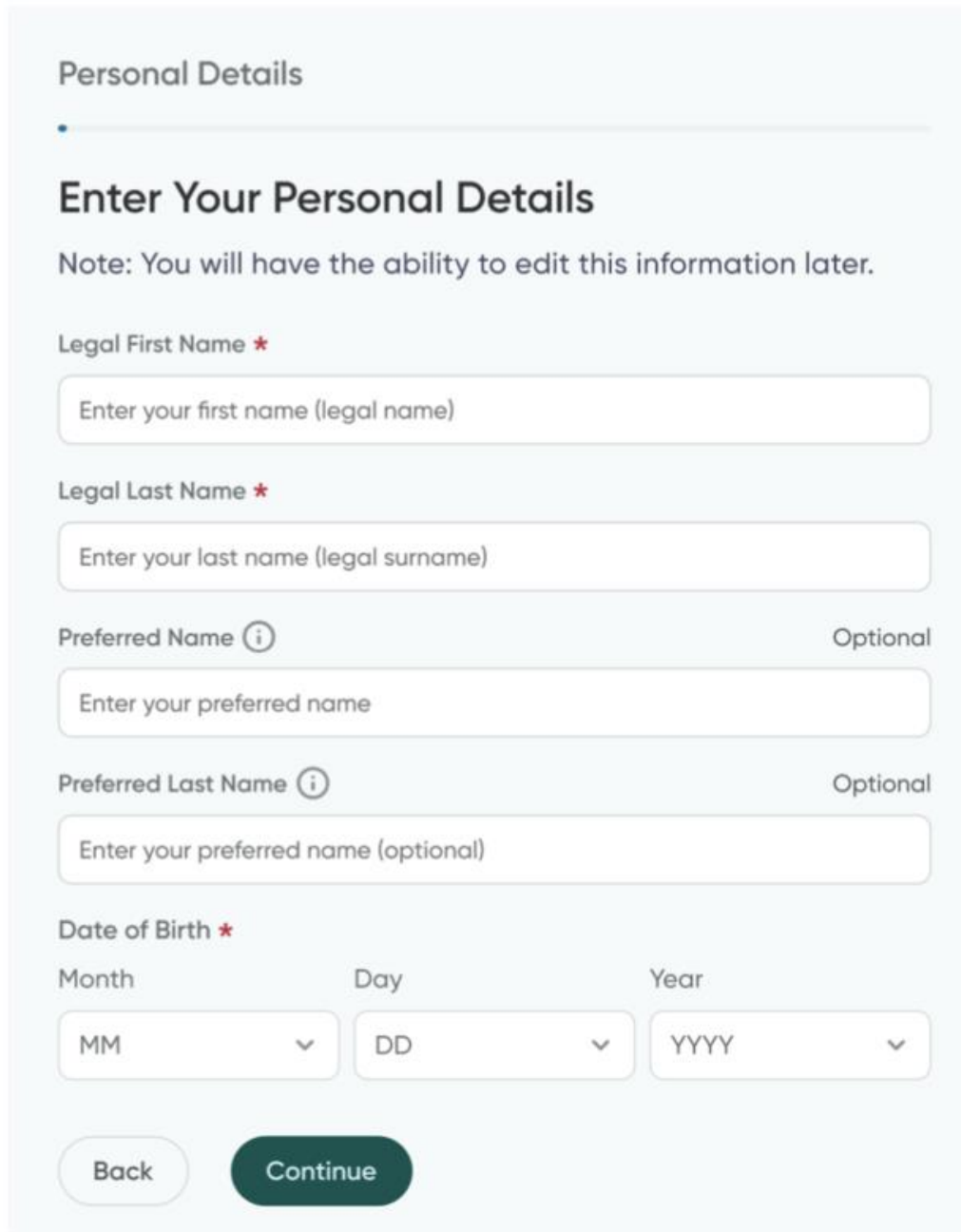
Member Verification

Enter the following details to continue

ASEBP ID

[Enter your ASEBP ID   ]

Back   Continue

Having trouble? Find help in our support centre.

9. On the **Personal Details** screen, enter your **Name** and **Date of Birth**. Select **Continue**.

Personal Details

Enter Your Personal Details

Note: You will have the ability to edit this information later.

Legal First Name *

Enter your first name (legal name)

Legal Last Name *

Enter your last name (legal surname)

Preferred Name ⓘ   Optional

Enter your preferred name

Preferred Last Name ⓘ   Optional

Enter your preferred name (optional)

Date of Birth *

Month   Day   Year

MM   ⌄   DD   ⌄   YYYY   ⌄

Back   Continue

10. On the **Contact Details** screen, enter your **Address Information**. Select **Continue**.

Enter Your Contact Details

Note: You will have the ability to edit this information later.

Address *

Enter your address

Apartment or Unit Number   Optional

Enter your apartment or unit number

City *

Enter your city

Province or Territory *

Select province or territory ⌄

Country *

Enter your country

Phone Number   Optional

Enter your phone number

Back   Continue

11. On the **Create New Password** page, enter the password you would like to use for your account, then select **Continue**.

12. Select **Sign In**.

Create your account as a dependent

1. Navigate to https://app.greenshieldplus.ca/
2. Select **Sign up**.

Sign in to GreenShield+

Email Address

Email Address

Password

Password

Forgot your password?

Continue

Don't have an account? Sign Up

3. Select **Through a family member**, then select **Continue**.

Through a family member

4. Enter the **email address** that you want to use for your account and select **Continue**.

Email Verification

Enter Your Email

Enter an email you would want to sign in with.

Email

Back   Continue

Having trouble? Find help in our Help Centre

5. Enter the **verification code** that you received at the email you provided and select **Continue**.

6. On the **ID Type** page, select **I have an Organization Code**. Then enter your Organization Code and select **Continue**.

Select your ID Type

Select one of the following

I have a Member ID

(e.g. 123456-00 or ABC123456-00) from a welcome email or benefits card

ⓘ **Where do I find my plan member ID?**

I have an Organization Code

You have an Organization Code from a welcome email or a communication from your employer or organization

I have a Certificate Number

You have a **Certificate Number** from a welcome email or a communication from your employer or organization

Back   Continue

7. On the **Personal Details** page, enter your **Name** and your **Date of Birth** and select **Continue**.

Personal Details

Enter Your Personal Details

Note: You will have the ability to edit this information later.

Legal First Name *

[Enter your first name (legal name)]

Legal Last Name *

[Enter your last name (legal surname)]

Preferred Name ⓘ   Optional

[Enter your preferred name]

Preferred Last Name ⓘ   Optional

[Enter your preferred name (optional)]

Date of Birth *

Month	Day	Year
MM ⌄	DD ⌄	YYYY ⌄

[Back]   [Continue]

8. On the **Contact Details** page, enter your **Address** information, then select **Continue**.

Enter Your Contact Details

Note: You will have the ability to edit this information later.

Address *

Enter your address

Apartment or Unit Number   Optional

Enter your apartment or unit number

City *

Enter your city

Province or Territory *

Select province or territory ⌄

Country *

Enter your country

Phone Number   Optional

Enter your phone number

Back   Continue

9. On the **Create New Password** page, enter the password you would like to use for your account, then select **Continue**.

Password Creation

Create Your Password

Your password must meet the following criteria:

- 8-32 characters
- One upper case letter
- One lower case letter
- One special character
- No spaces

New Password *

Enter your new password

Confirm Password *

Enter your new password

Back   Continue

Having trouble? Find help in our support centre.

10. Select **Sign In**.

Congratulations!

You've successfully created your account. Sign in to access your profile.

Sign in